Clearlink
TELECOMS AND DATA LTD

Orchard House
Mutton Lane, Potters Bar
Herts, EN6 3AX

Tel: 01707 871 680 Fax: 01707 871 689

For office use only

A/C Number							Order Process Number						

Representative	

ORDER FORM

Section A: Installation Address Details and Contact Details

Company Name:		Company Registration:	
Business Description:			
Contact Name:		Email Address:	
		Telephone Number:	
Technical Contact:		Email Address:	
		Telephone Number:	
Installation Address:			

Section B: Customer Details and Invoice Address (if different from above)

Invoice Contact:		Email Address:	
		Telephone Number:	
Invoice Address:			

Section C: Equipment Details

Qty	Description	Qty	Description

Section D: Order Notes

Section E: Purchase Price

Equipment Price	£	VAT	£	**Total Purchase Price**	**£**

Payment Terms: For purchase agreements: a minimum of 50% deposit on the above order shall be payable; and the remaining 50% will be payable when the installation of the equipment has been completed. No payment will be deemed to have been received until Clearlink Telecoms and Data Ltd has received cleared funds. For lease or rental agreements: the first quarterly rental payment will be payable on confirmation of order.

Section F: Payment Details

Deposit prior to Installation of: £ Followed by:

I am authorised to enter into this contract on behalf of the customer, and hereby give authority for Clearlink Telecoms and Data Ltd to deal with our account. I/We wish to apply for the above services and confirm that I/We have read and understood and agree to be bound by the Terms and Conditions of Clearlink Telecoms and Data Ltd.

I am an authorised signatory for the Company to be named in Section A of this document.

Acceptance on behalf of Clearlink Telecoms and Data Ltd.

Signature		Signature	
Name		Name	
Position		Position	
Date		Date	